

Williams County Public Library Internet Use Rules

1. A computer user must have a Williams County Public Library card in good standing, and read and agree to the Internet Use Rules before using the computer.
2. Users will be responsible for any damage to disks, software, the computer, or peripheral equipment while they are using it.
3. No more than one person is permitted to a computer workstation at a time unless prior approval is given by a staff member.
4. Users are required to sign-in and sign-out at the Circulation Desk for use of the computer. Use is limited to 1/2 hour increments and can be reserved in advance. Users may be asked to limit their time if other users are waiting. All Internet computers will be shut down 15 minutes prior to the library closing time.
5. In order to keep viruses to a minimum, users may not use their own software or download information to the Library's computers. Programs are limited to the Library's loaded software.
6. Users should know how to use the applications they need. Staff are not required to assist patrons with computer applications. Training sessions for use of the Internet are available by appointment.
7. It is part of the Library's mission to provide Internet access to its patrons. However, patrons who violate the Library's fair use standards will be given penalties. Violations include, but are not limited to, accessing obscene or offensive materials, engaging in illegal communications, violating another user's privacy, or violation of system security. Penalties are as follows:
 - 1st: user will be asked to exit from objectionable site.
 - 2nd: user will lose privileges for the day.
 - 3rd: user will lose privileges for 30 days.
 - 4th: user will lose privileges permanently, or at the discretion of the Director.