

CONFIDENTIALITY OF LIBRARY RECORDS

The Williams County Public Library endorses the recommendation of the American Library Association according to Ohio Law, in its statement on the confidentiality of library records.

All circulation and patron records as well as other records identifying names of library users with specific materials or OPLIN/INTERNET transactions are considered confidential in nature. No such records shall be made available to any agency of state, federal, or local government, or to any individual, unless a court order requiring disclosure has been entered by a court of competent jurisdiction. All requests for such information must be referred by the Director or his designee.

When requested, records of minor children will be provided to their parents, guardians or caregivers, as defined by Ohio Law.

Approved: August 19, 2002
